

Name: \_\_\_\_\_

Patrol: \_\_\_\_\_

## PATROL QUARTERMASTER

**Job description:** The quartermaster keeps track of patrol equipment and sees that it is in good working order.

**Reports to:** the troop quartermaster.

### **Quartermaster duties:**

- Keeps records on patrol equipment
- Monthly submits tent inventory record to troop quartermaster
- Make sure equipment is in good working condition
- Issues equipment to patrol members and makes sure it's returned in good working condition
- Makes suggestions to troop quartermasters for new or replacement items
- Works with the troop quartermasters for equipment
- Sets a good example
- Enthusiastically wears the Scout uniform correctly
- Lives by the Scout Oath and Law
- Shows scout spirit

**Requirements:** All requirements must be completed to receive full leadership credit, otherwise only partial credit will be given. A registered adult leader or the SPL must initial requirements.

### **Date/Initials**

- \_\_\_\_\_ Briefed on duties and responsibilities
- \_\_\_\_\_ Complete leadership training
- \_\_\_\_\_ Accomplish a complete inventory of the patrol box and post a copy of the inventory in the box
- \_\_\_\_\_ Attend at least 55% of troop outings while quartermaster
- \_\_\_\_\_ Maintain patrol equipment following each outing
- \_\_\_\_\_ Participate with the duty patrol loading equipment for **each** outing  
**(This is a Mandatory Requirement)**
- \_\_\_\_\_ Verify the inventory of patrol box with the new quartermaster

\_\_\_\_\_  
**Leadership Coordinator Signature**

\_\_\_\_\_  
**Credit Dates**