

Name: _____

Patrol: _____

TROOP QUARTERMASTER

Job description: The quartermaster keeps track of patrol equipment and sees that it is in good working order.

Reports to: the adult quartermaster.

Troop Quartermaster duties:

- Keeps records on troop equipment
- Monthly compiles tent inventory records from patrols and submits to adult quartermaster
- Make sure equipment is in good working condition and assists adult quartermaster in repairs
- Issues equipment to patrol quartermasters and makes sure it's returned in good working condition
- Makes suggestions to adult quartermaster for new or replacement items
- Works with the patrol quartermasters and adult quartermaster
- Sets a good example
- Enthusiastically wears the Scout uniform correctly
- Lives by the Scout Oath and Law
- Shows scout spirit

Requirements: All requirements must be completed to receive full leadership credit, otherwise only partial credit will be given. A registered adult leader or the SPL must initial requirements.

Date/Initials

- _____ Briefed on duties and responsibilities
- _____ Complete leadership training
- _____ Works with other troop quartermasters to monthly prepare a tent inventory and submit a copy of the inventory to the adult quartermaster
- _____ Attend at least 55% of troop outings while quartermaster
- _____ Maintain and assist in repair, as needed of troop equipment following each outing
- _____ Participate with the duty patrol loading equipment for **each** outing
(This is a Mandatory Requirement)
- _____ Verify the tent inventory with the new troop quartermaster
- _____ *Keep a journal.*

Leadership Coordinator Signature

Credit Dates